

Operation Project Manager

Do you follow or do you Lead?

The Red Synergy

People are our greatest asset!

YOUR ROLE

Each transaction requires managing legal counsels, financial, accountants and tax advisors (the “**Advisors**”). Our growing team of professionals is now looking for an exceptional candidate to support everyday’s operations. We are now recruiting a senior operations manager. Your responsibilities will include:

- preparing project’s budget;
- evaluating and selecting Advisors for each project;
- coordinating - on behalf of the client – with local authorities and Advisors;
- join the strategy team in the creation of a on-line platform to manage Advisors;
- travel in China and Greater China according to different projects needs.

WHO YOU ARE

You will have:

- a bachelor degree or above, in accounting, law or finance. Master degree overseas is preferred;
- at least five years working experience as assistant to Partner in a law firm or big four accounting firm, or alternatively
- at least three years working experience in managing budgets, suppliers and deliverables, or business environment with a successful performance record (reference will be required);
- have good understanding of company law and general accounting;
- excellent communication, coordination and negotiation skills both in Mandarin and English;
- innovative, flexible, smart, out-going, careful and dynamic;
- willing to learn, and prove to be a quick-learner;
- willing to travel.

SEND YOUR REPLIES TO

The Red Synergy Business Consulting Shanghai

resources@theredsynergy.com

Have you ever thought about being the client instead of just a consultant?